**Alvah N. Belding Memorial Library**

302 East Main Street, Belding Michigan 48809

 **Regular Meeting of the Alvah N. Belding Library Board**

**Library Board Minutes from June 28, 2021**

**Library Board Members Present:** Carla Gunderson, Jan Lamborne, Annette Visser

**Director:** Britney Dillon

**City Council Liaison:** Bonita Steele, absent

**Guests Present:** Betty Jenkins

1. **Call to Order and Roll Call:** Meeting was called to order by Carla Gunderson at 5:30 and roll was called.
2. **Approval of the Agenda:**  A motion was made by Annette Visser and supported by Carla Gunderson to accept the agenda as presented. Roll called and motion carried.

1. **Approval of the Minutes:**

 A motion was made by Annette Visser and supported by Carla Gunderson to approve the

 May minutes. Roll was called and the motion passed.

1. **Public Comment:** None
2. **Library Reports:** Director’s Report, Youth Services Report, Circulation Report, Donations Report and Monthly Financial Report were all reviewed. These reports were received for filing.

* 1. **Comments on Reports**

Britney Dillon told us that Fire Pros will be replacing the Fire Sentinel that allows the doors to close if there would be a fire. This has not been replaced since the addition was added.

There was a huge hike in the Consumers bill this month, hopefully it will level out next month.

We are no longer having to quarantine books.

Circulation is up do to more foot traffic in the building.

The Youth Team was represented at the Beatnik Bazar. Betsy ran out of Make and Take kits and distributed all the flyers about the summer reading program.

Kelly has had a great response for the Adult programs she has put together.

Donations are up.

Penal fines are on track historically, not down like last year.

Financials: There is a fund balance of $92,000.00. We should have $55 - $60,000.00 to roll over for next year.

1. **Notice of Paid Bills:**

A motion was made by Annette Visser and supported by Jan Lamborne to pay the bills for May, 2021. Roll was called and the motion passed.

* 1. **Comments on bills:**

 None

1. **Communication and Correspondence:**

Betty Jenkins newspaper articles

Board Resignation letters from Kathy Lehman and David Riches

1. **Unfinished Business:**

Phased reopening:

On July 6, 2021 the following will happen:

The front door will be open.

Chairs will be returned to sitting areas.

Board games will be out for patrons to play.

The table to play games on will be moved to make it more accessible.

The study carrel will be moved.

Two chairs will be placed at each table.

Computer time will be more accessible.

We will be mostly back to business but there will not be toys downstairs yet and the circulating games will

be available in the fall.

1. **New Business:**

Director Britney Dillon presented a Staff Bonus Proposal to the Board for approval.

Annette Visser made a motion to approve the Bonus Proposal as written. It was supported by Carla Gunderson. Roll was called and the motion passed.

Library Board Vacancies:

Carla Gunderson made a motion to approve the letter of resignation dated May 25, 2021, from Kathy Lehman.

The motion was supported by Annette Visser. Roll was called and the motion passed.

Annette Visser made a motion to approve the letter of resignation, dated May 25, 2021, from David Riches.

Carla Gunderson supported the motion. Roll was called and the motion passed.

There was a motion made by Annette Visser and supported by Carla Gunderson to extend the Board Member application window until August 1, 2021. Roll was called and the motion passed.

1. **Public Comment: None**

11. **Trustee Comments:**

1. **Annette Visser: None** .
2. **Carla Gunderson:** Jim Mason mentioned that the Friends of the Library purchased a new bookcase

for the library.

**c**. **Jan Lamborne:** None

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12**.** **Motion to adjourn** at 6:44 p.m. was made by Annette Visser and seconded by Carla Gunderson.Roll was

 called and motion passed.

Respectfully submitted,

Janice Lamborne

Library Board of Trustees Secretary